



## Garmin Bank of Aryavart

A-2/46, Vijay Khand. Gomti Nagar, Lucknow

(AN UNDERTAKING OF GOVT OF INDIA. U.P. GOVT& BANK OF INDIA)

Website: www.aryavart -rrb.com

RFQ NO.:HO/IT/VA/2016-17/90

Date: 15-12-2016

**Sub.: Request for Quotation for supply of Seven Computers with 3 year warranty for Bank's Head Office**

***Last date for submission of quotation: 22-12-2016***

Dear Sir,

It is proposed to buy 7(seven) computer with 3 year warranty for Bank's Head Office as per specification mentioned in **Annexure-1**. Accordingly, you are hereby requested to submit your valid and firm quote for supply, certification etc. as per the terms & conditions indicated herein below in respect of supply of computers **in a sealed envelope**. Your quotation should be submitted to Gramin Bank of Aryavart ,Head Office A-2/46, Vijay Khand Gomti Nagar,Lucknow latest by 22-12-2016.

**Compliance:**

1. Vendor/Bidder should have an experience in deployment & supply of computer hardware & peripherals for last 3 years. Copy of 3 PO's for supply of computers in a Bank/financial Institution/PSU/Govt. departments must be submitted along with technical offer.
2. Bidder must submit an Authorization certificate from OEM for service & support.
3. Quotes must be strictly complying with the specification as mentioned in Annexure-1.

**Instructions to Bidder (ITB):**

You are requested to kindly go through the detailed Terms & Conditions mentioned below and overleaf and submit your most competitive bid applicable to Banking Industry

1. Please mention the enquiry no. & due date on the top of the Bid envelop.
2. Please submit copy of your Income Tax Number/Sales tax/VAT registration and copy of PAN with your offer.
3. The offer must be submitted in Single-way bid system in a sealed envelope latest by 22-12-2016.
4. Sealed Quotation should be submitted to Gramin Bank of Aryavart ,Head Office A-2/46, Vijay Khand Gomti Nagar,Lucknow.
5. Quotations must be sent sufficiently in advance so that it reaches us on or before the due date and time. Quotation received after the due date & time will not be considered.
6. The firm quoting for supply of required computers should be an authorized dealer of Manufacturer Company of computer. Copy of authorization certificate should be enclosed with the quotation. Offers submitted without proper authorization shall be rejected.



7. Firm should submit the proprietary article certificate, if sole manufacturer.
8. The Bank/RTGS detail must be submitted along with the quotations /Tenders on the letter head.
9. All communications related to this quotes should be addressed to the undersigned only.

**Term & condition:-**

The offer must comprise of the following failing which it will be treated as non-responsive hence rejected:

**Price:** Item need to be quoted per Unit Price, thereby totaling the net price at the end of the Price Bid form (**Annexure-2**).

**Maintenance Support/Services:** The vendor should provide a helpdesk to act as a single point contact over Phone, Email for managing all requests for warranty support logged by our bank during the office hours i.e. from 10:00 AM to 06:00 PM from Monday to Saturday (except 2<sup>nd</sup> and 4<sup>th</sup> Saturday of each month).

**Performance Bank Guarantee:** The firm has to submit a performance security of 10% of the total order value to be submitted from a Bank having its office branch in Lucknow before release of final payment and after successful installation and commissioning of the computers in the form of bank guarantee valid for 2 months beyond the warranty period. No interest will be payable by the Purchaser on the Performance Security deposited. In case supplier fails to provide satisfactory after sale service within the warranty period, the Performance Security submitted by the firm is liable to be forfeited.

**Price Bid format:** Please fill up the relevant format of Price bid enclosed as **Annexure-2**.

**Taxes and Levies:** Taxes as applicable should be mentioned clearly in Percentage (%) and in exact Figure. If No Tax is mentioned it will be presumed that the Price is Inclusive and the Bidder is responsible for all Tax related Compliances. Statutory Levies will be accepted on production of valid documents.

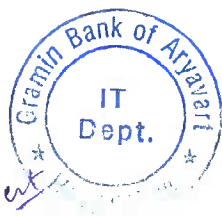
**Overhead Charges:** The quoted price (final offer) must be F.O.R. – Gramin Bank of Aryavart including all overheads such as Packing, Forwarding, Loading/Unloading, Transporting, Postage/Courier, Octroi, Freight, Insurance etc. with detail break-up. Additional Charges if any, for Installation, Commissioning, Certification, Extended Warranty any other charge(s) must be mentioned clearly.

**Validity of the Quote:** The validity period of the offer should be clearly specified. It should be at least for 90 (Ninety) days from the last date of submission of quotations.

**Delivery Terms:** Our standard Delivery Terms is FOR, Gramin Bank of Aryavart . Rates should be quoted accordingly.

**Delivery Schedule:** Delivery within 1 weeks. Items should be delivered only on Working Days (Monday to Saturday) during office Hours only i.e. between 10.00am to 05.00pm.

**Place of Delivery of Computers:** Gramin Bank of Aryavart , Head Office A-2/46, Vijay Khand, Gomti Nagar, Lucknow- 226010.



**Receipt of Goods:** The items ordered should be delivered at appropriate place in Good condition and with proper package. The Items would be weighed, counted and measured, if required to confirm the accuracy and a provisional acknowledgement will be given.

**Terms of Acceptance:** The items will be treated Accepted only after Inspection for Features and Functions. This includes delivery, installation & commissioning, Inspection, demonstration, Training schedule etc.

**Specification and Make:** Quotation should confirm the exact specification as mention in Annexure-1 and make and Model of computer being quoted.

**Insurance:** The date of delivery should be strictly adhered to failing which the purchase order is liable to be cancelled. Penalty may be imposed as per P.O. terms & conditions. Goods should be securely, safely and adequately packed & dispatched and delivered at the risk of supplier. In case of damage consignment the same should be replaced without any cost to the Buyer and the supplier can collect the damaged consignment after satisfactory replacement.

**Payment:** Payment will be released through wire transfer/bank RTGS transfer after arrival, testing, inspection, installation of the item(s) and if found satisfactory with regard to quality, quantity and specifications ordered. The payment will be released after statutory deductions. For the payment, the firm has to submit bill(s), challan(s), warranty certificate, bank details/cancelled cheque, installation report, performance bank guarantee (if required) etc. to Gramin Bank of Aryavart, Head Office. The payment will be released within 15 days after receiving of the bills as mentioned above and from the date of received, tested/inspected/commissioned and found satisfactory with regard to quality, quantity and specifications ordered. The payment term may be 100% in which 80% against dispatch documents and balance 20% after successful delivery & installation.

**Guarantee/ Warranty:** The equipment should be guaranteed Onsite (in situ) against any manufacturing defect for a period of at least 03 years by OEM from the date of installation and final acceptance. In case any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced/repaired free of cost at our Bank. In case the Part or equipment is to be taken out of Bank, the Supplier has to furnish an undertaking and also take it at their own cost and Risk.

**Cancellation:** Gramin Bank of Aryavart reserves the right to accept or reject or cancel any or all enquiries or quotations at any stage without assigning any reason thereof.

In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, No compensation will be paid towards progress of order/procurement.

**Important Note:** Please check our website regularly for latest updates regarding this Request for Quotation (RFQ).

  
(Chief Manager)  
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## Annexure -1

### Technical Specification of Computers

Sr No	Component	Our Requirement	Specify your Offer & Compliance
1.	Model & Make	Specify	
2.	Processor	Intel® Core™ i3 processor 4 <sup>th</sup> Generation or higher (3.60 GHz, 3 MB cache)	
3.	Motherboard	Motherboard with Original chipset corresponding to the processor quoted. Recommended Chipset Intel H81 or higher	
4.	Memory	1x4 GB DDR3-1600MHz RAM upgradeable up to 8GB or more with minimum 2 DIMM slots	
5.	HDD	500 GB or higher with 7200 RPM SATA or SATA III	
6.	HDD Controller	Integrated on board HDD controller	
7.	Graphics	Integrated on Board	
8.	Network Card	Integrated on Board 10/100/1000 Gigabit LAN	
9.	Slots	Minimum 2 PCI/ PCI-e slots	
10.	Ports	6 USB Ports (preferably 2 in front panel), 1 Serial Port, 1 Parallel port, RJ45, audio in/out, (headphone and microphone), VGA Port.	
11.	Optical drive	DVD RW	
12.	Cabinet	Micro Tower ATX / Convertible SFF /or equivalent.	
13.	Power Supply ( SMPS)	200 W or higher watt Power supply	
14.	Monitor	18.5" wide / flat (or more/better) TFT monitor with Inbuilt Speakers. TCO 06 Certification, Energy Star compliant Ver 5.0	
15.	Keyboard	104 keys windows compatible with Indian Rupee	
16.	Mouse	2 button optical USB mouse with Mouse pad	
17.	Operating System license	Genuine Windows 10 Professional downgraded to Windows 7 Professional with media and License and recovery CD	
18.	Certification	Certificate of Authenticity (COA) Certified Microsoft Windows 7 Professional 32 / 64 bit edition Certified.	
19.	Compliance	ROHS (Restriction of Hazardous Substances) Compliant & Energy Star compliant/ Green Peace rating 3.0 or above (Documentary proof should be submitted).	
20.	Warranty	3 year onsite warranty by OEM (OEM certificate of warranty to be submitted)	



**Annexure - 2**

**Price Submission Form**

	Description	Price per Unit in INR
Price	Basic Price of the item	
Taxes	Sales Tax applicable (in Percentage)	
	Service Tax if applicable	
Service Charge	Service Charge	
Overheads	Transport Charge	
	Packing and Forwarding	
	Delivery charges if extra(Loading/ Unloading)	
	Documentation Charges, if applicable	
Installation etc.	Installation Charges	
	Commissioning Charges	
	Inspection Charges	
Other charges if any		
Total Landing Price to Gramin Bank of Aryavart (in Figures)		
Total Price in Words		

Name of the Company/ Firm M/S.-----

Declaration: Price quoted is firm and final with Validity as per the terms of Gramin Bank of Aryavart.

Signature of the Authorized person with seal and date

