



GRAMIN BANK OF ARYAVART
HEAD OFFICE, A – 2/46, VIJAYKHAND, GOMTINAGAR
LUCKNOW (U.P.)- 226010
Phone No- 7388800775/76/88/90 - 98, Fax No. 0522 - 2392986
Email Id- www.aryavart-rrb.com

HO/A&S/VCA/129/2018-19
DATE: 01.06.2018

The Bank intends to invite bid for printing and supply of Daily Cash Books, Payment Books, Payment Scrolls, Receipt Books, Receipt Scrolls, Cheque issue Register, Additional Deposit Forms and Cash In and Cash out register for this purpose the Bank invites the tender bids for Printing and Supply of Daily Cash Books, Payment Books, Payment Scrolls, Receipt Books, Receipt Scrolls, Cheque issue Register, Additional Deposit Forms and cash in and cash out register to various branches and Regional Offices.

TENDERS FOR PRINTING AND SUPPLY OF VARIOUS REGISTERS AND ADDITIONAL DEPOSIT FORMS

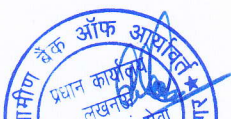
Please quote your comparative rate for the printing and supply of various registers and additional deposit form as per details given below:-

S.NO.	ITEM	PAPER	SPECIFICATION	QUANTITY
1	Receipt Scroll	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	1500
2.	Daily Cash Balance Book	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 21 cm X 34 cm, 300 pages, good quality cloth binding, light green colour paper on good quality yellow hard board.	1200
3.	Payment Scroll	80 GSM Ledger paper (Maplitho)	Book size 17 cm X 21 cm, 300 pages good quality cloth binding, colour paper on good quality yellow hard board.	2000
4.	Receipt Book	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	1500
5	Payment Book	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	2000
6.	Cheque Book Issue Register	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 21 cm X 34 cm, 300 pages, good quality cloth binding, light green colour paper on good quality yellow hard board.	800
7.	Additional Deposit Forms	70 GSM century paper	17 * 27 ¼, both side printing, pad of 100 leaves with hard board	7000
8.	Cash in and Cash out	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 17 cm X 21 cm, 300 pages good quality cloth binding, colour paper on good quality yellow hard board.	1200

While quoting the rates, following terms and conditions are required to be taken care of.

TERMS AND CONDITIONS

1. Printers must provide their tender in sealed cover.
2. Certificate to the effect that the rates quoted in the tender are unconditional and include all type of taxes, incidental charges, designing, packing, transportation etc. **F.O.R. Gramin Bank of Aryavart , Head-Office, Lucknow and at various Regional Offices at Lucknow, Barabanki, Hardoi, Unnao, Farrukhabad, Kannauj, Mainpuri, Firozabad ,Agra, Aligarh, Etah and Hathras in the state of Uttar Pradesh.**
3. Only empanelled stationery printers are allowed to quote their competitive rates.
4. Security money by means of a Demand Draft of Rs. 20,000/- (Rs. Twenty thousand only) in favour of **Gramin Bank of Aryavart payable at Lucknow** must be attached along with tenders form. No exemption from security money will be given to any firm. Tender submitted without earnest money shall be rejected. No interest will be paid on the EMD so deposited.
5. The EMD of the unsuccessful bidders will be returned within 45 days from the date of opening of tender.
6. Incomplete & conditional tender forms are liable to be rejected.



7. The rates quoted must be as required by the bank and are to be inclusive of all type of costs, taxes and charges etc. Only GST will be paid extra at the prevailing rates. No additional cost for supplying/transportation will be paid extra.
8. The rough proofs are required to be sent to us within 5 days for approval from the date of order given to your firm tender must reach us in sealed cover by registered post/courier, or by hand with the words "Tender for Printing and Supply of various registers and Additional Deposit forms" on the top of sealed cover. If the rates quoted by you are found competitive, order will be placed with the concerned firm for the supply.
9. **Timelines are the essence of this tender notice, if the successful bidders fail to supply the items within the prescribed time, the bank reserves the right to forfeit their EMD so deposited.**
10. All disputes are subjected to Lucknow jurisdiction only.
11. Bank reserves the right to reject one or all tenders without assigning any reason.
12. It may be noted that once the order is accepted, quoting firm will be bound to execute it within the period specified and no request for increase in rate subsequently nor any excuse for not executing the order on account of non-availability of paper will not be entertained. We shall not pay any advance to you against our order.
13. **The bank need not necessarily accept the lowest tender and the decision of the bank in this regard will be final.** Bank reserves the right to ask for the Bank guarantee, for the proper execution of the order.
14. Rates quoted by the firm will be valid till 30.06.2019. Orders may be placed in parts or onetime. Quantity may be increased/decreased according to the Bank's requirement. Bank also reserves the right to place repeat order as and when required within the agreed time.
15. Tenders must reach us on or before 15.06.2018 positively. We further advice you that the acceptance of the tender shall be the sole discretion of the Bank. Tenders will be opened on 18.06.2018 at Bank's Head office on 3.00 PM in presence of committee members(if available). All empanelled stationery printers (who quoted the rates) are requested to remain present at the time of opening of tenders. Please note that no separate invitation will be sent.
16. Orders may be placed in full or parts, Bank reserve the right to repeat the order as and when required, firms are required to supply the specified item in given time and submit the bills at Head office along with the supply receipt duly signed and stamped by the officer of Regional office.

Rates are to be quoted on enclosed tender/ quotation form.




(V.C. Agrawal)
CHIEF MANAGER



GRAMIN BANK OF ARYAVART

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TENDER FORM

(The rates must be quoted upto two places after decimal)

S. N	ITEM NAME	PAPER QUALITY	ITEM DETAIL	QUANTITY Item wise	Rate of GST	Cost per item Excluding GST
1	Receipt Scroll	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	1500 Register		
2	Daily Cash Balance Book	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 21 cm X 34 cm, 300 pages, good quality cloth binding, light green colour paper on good quality yellow hard board.	1200 Registers		
3	Payment Scroll	80 GSM Ledger paper (Maplitho)	Book size 17 cm X 21 cm, 300 pages good quality cloth binding, colour paper on good quality yellow hard board.	2000 Registers		
4	Receipt Book	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	1500 Registers		
5	Payment Book	80 GSM Ledger paper (Maplitho)	Book size 21xm X 34 cm, 300 pages, good quality cloth binding. Red colour paper covers on good quality yellow hard board.	2000 Registers		
6	Cheque Book Issue Register	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 21 cm X 34 cm, 300 pages, good quality cloth binding, light green colour paper on good quality yellow hard board.	800 registers		
7	Additional Deposit Forms	70 GSM century paper	17 * 27 ¼, both side printing, pad of 100 leaves with hard board	7000 pads		
8	Cash in and Cash out	80 GSM Ledger paper (Star Paper Mill/ J.K. Mill)	Book size 17 cm X 21 cm, 300 pages good quality cloth binding, colour paper on good quality yellow hard board.	1200 registers		

I/ We accept all the terms and conditions mentioned in tender notice.

I/We confirm that the rates quoted are FOR at Regional offices and are inclusive of all type of costs, charges and taxes(excluding GST).

Encl:- Sample paper

Date.....

Signature

Firm.....

