



GRAMIN BANK OF ARYAVART
HEAD OFFICE, A – 2/46, GOMTINAGAR, LUCKNOW (U.P.) 226010
PHONE NO.7388800775/76/88/90, EMAIL ID- HO.ANS@GBA-RRB.COM

Ref.no. Ho/A&S/PVS/449/2017-18

Dated: 09.01.2018

NOTICE INVITING TENDER

For

**Architect for Proposed Interior Furnishing, Electrical and Air conditioning work at Bank's Premises at
Avas Vikas Lohiyapuram, Farrukhabad**

Date of Issue of Tender: **09.01.2018**

Last Date of Submission of Tender: **17.01.2018**

Date of opening of Tender: **18.01.2018**

Clients:

Chief Manager
A&S Department
A-2/46, Vijay Khand, Gomti Nagar
Lucknow (U.P.)

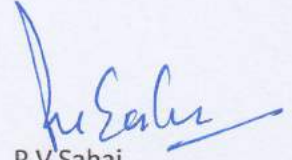


Notice Inviting Tender

Sub: Invitation to Bid of Professional fees for the appointment of Architect for Furnishing, Electrical and Air conditioning at Bank's Premises at Avas Vikas Lohiyapuram, Farrukhabad.

This is an invitation for bid of professional fees from empanelled Architects for the appointment of Architect for interior furnishing, Electrical and Air conditioning work at Bank's Premises at Avas Vikas Lohiyapuram, Farrukhabad as per description enclosed. The bidders are requested to go through the tender enquiry document carefully, which will form part of the contract. The bidders are expected to quote professional fees for the furnishing work as per the requirement of Bank, furnish all the information asked for; sign all the pages submit the bid to the client.

Encl: Tender Enquiry Documents.



P V Sahai

Chief Manager (A&S)



Data Sheet

1. Tender Notice: HO/A&S/PVS/449/2017-18 Dated: 09.01.2018
2. Name of the work: Appointment of Architect (from empanelled list)
Furnishing, Electrical and Air conditioning work of Bank's premises at Avas Vikas Lohiyapuram, Farrukhabad.
3. Location: as per details given below

Sr.No.	Floor	Area	Proposed in the floor
1.	Ground Floor	456 sq. mts	Parking
2.	First Floor	456 sq. mts.	Branch
3.	Second	456 sq. mts.	Regional Office and Training Centre
4.	Third	456 sq. mts.	Rooms for Trainees

4. Owner: Gramin Bank of Aryavart
Head Office, A-2/46, Vijay Khand,
Gomti Nagar, Lucknow
5. Tender is also available on Bank's website (www.Aryavart-rrb.com)
6. **Documents at :**
Gramin Bank of Aryavart
Address A-2/46, Vijay Khand,
Gomti Nagar, Lucknow
A&S Department,
Tel: 7388800788 and 7388800600
7. Tender to be submitted : On or before
8. Envelopes to be super scribed as of Architect for Furnishing , Electrical and Air conditioning work of Bank's premises at Avas Vikas Lohiyapuram , Farrukhabad
9. Opening of Tender: 18.01.2018
10. Quoting the lowest rates will not be the criteria to award the work, only work experience, proposed drawing proposal will be considered
11. No escalation in rate in professional fess is permitted once quoted.



Appointment of Architect

Sealed Tenders of consultancy Fee are invited from empanelled Architects for interior furnishing, Electrical and Air conditioning of Bank' premises at Avas Vikas Lohiyapuram, Farrukhabad.

The scope of work will be as per Bank's standard guidelines, which are detailed as under:

Duties /Function of Architect

The Architect shall render the following services in connection with Bank's Proposed Interiors Furnishing work, Electrical work and Air Conditioning:-

- a) Taking the employer's instruction, studying the requirements, visiting the site, preparing sketch designs which shall be in accordance with local governing codes/standards, regulation, etc. and also in line with the Guidelines of Bank's Uniform Furnishing Pattern (including carrying out necessary revisions till the sketch designs are finally approved by the employer), preparing cost estimates for furnishing , electrical and air conditioning based on the prevailing market rates substantiated by rate analysis for major/unusual items.(Proposals for interior furnishing , electrical and air conditioning shall be simple but elegant, consistent with functional and aesthetic requirements and shall avoid lavish and ostentatious expenditure), discussing with the employer for finalization of estimates and preparing report on the scheme to enable the employer to take a final decision on the sketch designs and estimates.
- b) Submitting a proper program chart incorporating all the activities required for the completion of the proposed work well in time i.e, preparation of detailed working drawings, structural drawings, calling tender, etc.The programme should also include various stages of services to be done by the Architects in co-ordination with the Bank.
- c) Preparing detailed layout drawings as per Bank's requirements like for furniture, cabins, electrical installation, air conditioning installation, telephone installation, fire detection system installation, security systems and preparing detailed estimates and all such other particulars as may be necessary for preparation of bill of quantities.
- d) Preparing detailed tender documents for various trades and specialist services etc. complete with articles of agreement, special conditions, conditions of contract, specification, bill of quantities including detailed analysis of rates base on market rates, time and progress charts etc.
- e) Inviting tenders for all trades and submitting assessments reports thereon, together with recommendations specifying abnormally high and low rated items. Preparing contract documents for all trades and getting them executed by the concerned contractors.(All commercial conditions shall be evaluated in financial terms instead of merely saying whether a condition may be accepted or not. When conditions are not susceptible to evaluation, the



- alternative procedure of calling all the tenderers for negotiation and asking them to submit a final bid based on the terms and conditions acceptable to the employer may be adopted.)
- f) Preparing for the use of the employer, the contractor and site staff, 4 copies of contract documents for all trades including all drawings, specifications and their particulars.
 - g) Preparing such further details and drawings as are necessary for proper execution of the work.
 - h) Assuming full responsibility for supervision and proper execution of all work by general and specialist contractors who are engaged from time to time including control over quantities and during the execution to restrict variation, if any, to the minimum.
 - i) Architect shall not authorize any deviations or substitution in the work without working out the financial implication, if any, to the contractor and without obtaining prior approval of the employer.
 - j) Checking measurements of work at site, Checking Contractor's bills, issuing periodical certificates for payments and passing and certifying accounts, so as to enable the employer to make payments to the Contractors and adjustments of all accounts between the contractors and employers. Architect shall assume full responsibility for all measurements certified by them.

A recommended certification proforma for the purpose is given below:

Certified that the various items of work claimed in this..... Running bill/final bill by the contractors..... have been completed to the extent claimed and at appropriate rates and that the items are in accordance with and fully confirming to the standard/ prescribed specification and hence the bill is recommended for payment of Rs..... (Rupees.....only)

Date:

Signature of Architect
Seal of firm

- k) Preparing , on completion of the work, a brief report on the projects and submitting 2 copies of the same along with important drawings
- l) The Architect shall be wholly and solely responsible for the successful completion of the work in all respects consistent with safety and structural stability from the inception upto the handing over for occupation to the employer
- m) The Architect shall assist the Bank in all arbitration proceedings between the contractors and the employer and also defend the employer in such proceedings.
- n) Any other service connected with the work usually and normally rendered by the Architect, but not referred to herein above.





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TENDER FORM FOR CONSULTANCY FEES

Sr. No.	Office	Region	Rate Quoted (in percentage)
1.	Avas Vikas Lohiyapuram	Farrukhabad	

The rates quoted are inclusive of all types of charges, expenses and taxes only GST will be paid extra.

Signature

Seal of the firm

Dated: