



Aryavart Bank
A-2/46, Vijay Khand, Gomti Nagar
Lucknow-226010

Notice Inviting Online e-tender followed by e-
Reverse Auction

For

Supply and Installation of 49" A Class Cash Safes

Mode of Submission – Online only at
[https://www.mstcecommerce.com/eprochome/
aryabank/buyer_login.jsp](https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp)

Availability of Tender
From 24.03.2022

Last date of Submission of Tender-
24.04.2022



e-TENDER NOTICE FOR SUPPLY, INSTALLATION OF 300 CASH SAFES

Aryavart Bank intends to procure 300 units of 49" A-class cash safes with buy back of existing cash safes as per the mentioned specifications, for this purpose the Bank invites tender from reputed security items manufacturers/bidders having OEM certificates with BIS certification.

The "Request for Proposal" (RFP) for the project is available on bank's website under tender section which will direct to:- https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp.

Vendors are required to register themselves online with www.mstcecommerce.com.

Bids made strictly as per provisions of the RFP document should be submitted online through e-tendering portal MSTC link: https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp

Specifications of various security items are mentioned below:-

1. Specification of Cash Safes

Cash Safes	49" A- Class With TRTL - 30 x 6	Confirming to IS-550 Part-1 (2014)
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Bids are invited from reputed security items manufacturers/bidders who fulfill all specifications prescribed by the Bank as stated above for supply of Cash safes to various branches/Regional offices in our Bank.

2. Disclaimer

- This Request for Proposal (RFP) is not an offer by the Aryavart Bank, but an invitation to receive response from eligible interested bidders for supply and installation of Cash safes. This document should be read in its entirety.
- Information provided in this RFP to the Bidders is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law.
- ARYAVART BANK, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.
- ARYAVART BANK also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP.
- ARYAVART BANK may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP.
- Every effort is being made to keep Aryavart Bank's Website up to date and running smoothly 24x7, However Aryavart Bank takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issues at any point of time. In that event Aryavart Bank will not be liable or responsible for any damages or expenses arising for any difficulty, or error, imperfection or inaccuracy with this website, it includes all associated service, or due to such unavailability of the website or any part there of any contents or any associated services.
- Aryavart Bank is in contract with MSTC a Mini Ratna company, who also make every possible effort to



update their portal and run their site 24 X 7, however Aryavart bank takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issues at any point of time. In that event Aryavart Bank will not be liable or responsible for any damages or expenses arising for any difficult, or error, imperfection or inaccuracy with this website, it includes all associated services, or due to such unavailability of the website or any part thereof any contents or any associates services.

- h) The issue of this RFP does not imply that Aryavart Bank is bound to select a Bidder or to appoint the selected Bidder, as the case may be, for the insurance policy and Aryavart Bank reserves the right to reject all or any of the Proposals without assigning any reason whatsoever. No correspondence shall be entertained in this regard.
- i) The "Request for Proposal" (RFP) for the project is available on: bank's website which will direct to https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp. Vendors are required to register themselves online with www.mstcecommerce.com (above link)
3. The proposed evaluation schedule is tabulated below. However, the bank, at its discretion can change the schedule without assigning any specific reason for the same.

Sr.	Event Description	Particulars
1	Category of Tender	Open
2	Mode of submission	Online/e-tender
2	Date of publishing of Tender Notice	24.03.2022, on Aryavart bank website. http://www.aryavart-rrb.com
4	Start Date of RFP document download from bank's website http://www.aryavart-rrb.com which will direct to https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp	24.03.2022
5	RFP related communication E-mails Ids	Ho.ans@aryavartbank-rrb.com
5	Last date for receiving queries	04-April -2022 up to 05:00 PM
6	Pre-bid meeting through virtual mode LINK: - https://aryavartbank.webex.com/meet/ho.itce	05- April - 2022 at 11:00 AM
7	Response to Pre-Bid queries	05-April-2022
8	Issue of Addendum /Revised Tender document (If required)	06-April-2022
11	Last date & Time for submission of Bid /Bid due date	24- April-2022
12	Opening of Technical Bids	25-April at 03.30 PM at Bank's Head Office (subject to availability of Tender Committee members)
13	Information regarding Financial Evaluation of Bids	E-Financial Bid of the technically responsive bidders shall be opened at a later date. The Financial bid opening time & date shall be intimated to the technically qualified bidders
14	Announcement of L1 bidder	Will be notified
15	Reverse Auction	Will be notified after opening of financial bids
16	Letter of Award to the selected to L1 Bidder	Will be notified
17	Bank's Website	www.aryavart-rrb.com



- a) No Bid or part of Bid shall be submitted vide E-mail or in any other form.
- b) Bids received later than the prescribed date and time i.e. by 24.04.2022 will not be considered for evaluation.
- c) If the last day of submission of Bid is declared as a holiday by any circumstances beyond the control of Aryavart Bank, the next working day will be deemed to be the last day for submission of the Bid.
- d) Further, in case Aryavart Bank does not function on the aforesaid date due to unforeseen circumstances or holiday, then the Bid will be opened on the on the next working day subject to availability of all the Technical Committee members; unless otherwise such change may be notified to all bidders.

4. Important Instructions for e-procurement

Bidders are requested to read the terms and conditions of this tender before submitting their online tender.

1	<u>Process of E-Tender:</u> A) Registration: The process involves vendor's registration with MSTC e-procurement portal Only after registration, the vendor can submit his/their bids electronically. Electronic Bidding for submission of Technical Bid as well as Financial Bid will be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). SPECIAL NOTE: THE TECHNICAL BID AND THE FINANCIAL BID HAS TO BE SUBMITTED ON-LINE AT https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp 1) Vendors are required to register themselves online with: - https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact Bank/MSTC (before the expiry of scheduled time of the e- tender). Contact person (Bank): Chief Manager, Administration & Services deptt :7388800788/600 Contact person (MSTC Ltd): <i>Mr. Rohit Kr Singh, Assistant Manager, 0522-4304843/9886056499</i> Mr. Vikash Sharma, Manager, 0522-4304843/9582441977 B) System Requirement: i) Windows 7 or above Operating System ii) IE-7 and above Internet browser. iii) Signing type digital signature iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system. To disable "Protected Mode" for DSC to appear in The signer box following settings may be applied.
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	Tools => Internet Options => Security => Disable protected Mode If enabled- i.e., Remove the tick from the tick box mentioning "Enable Protected Mode". Other Settings: Tools => Internet Options => General => Click on Settings under "browsing history/ Delete Browsing History" => Temporary Internet Files => Activate "Every time I Visit the Webpage". To enable ALL active X controls and disable 'use pop up blocker' under Tools ^Internet Options^ custom level (Please run IE settings from the page www.mstcecommerce.com once)
2	The Techno-commercial Price Bid have to be submitted online at:- https://www.mstcecommerce.com/eprochome/aryabank/buyer_login.jsp .Tenders will be opened electronically on specified date and time as given in the Tender. <u>NO TENDERS/ BIDS THROUGH ANY OTHER MEDIUM WILL BE ACCEPTED BY THE BANK</u>
3	All entries in the tender should be entered in online Technical & Financial Formats without any ambiguity.
4	Special Note towards Transaction fee: The vendors shall pay the transaction fee using "Transaction Fee Payment" Link under "My Menu" in the vendor login. The vendors have to select the particular tender from the event dropdown box. The vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, the vendor shall generate a challan by filling up a form. The vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, the vendor shall have the provision of making payment using its Credit/ Debit Card/ Net Banking. Once the payment gets credited to MSTC's designated bank account, the transaction fee shall be auto authorized and the vendor shall be receiving a system generated mail. Transaction fee is non-refundable. A vendor will not have the access to online e-tender without making the payment towards transaction fee. NOTE: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid.
5	Information about tenders /corrigendum uploaded shall be sent by email only during the process till finalization of tender. Hence the vendors are required to ensure that their corporate email I.D. provided is valid and updated at the time of registration of vendor with MSTC. Vendors are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	E-tender cannot be accessed after the due date and time mentioned in NIT.



7	Bidding in e-tender: a) Vendor(s) need to submit necessary Transaction fees to be eligible to bid online in the e-tender. Applicable Transaction fees is non-refundable. b) The process involves Electronic Bidding for submission of Technical and Financial Bid. c) The vendor(s) who have submitted transaction fee can only submit their Technical Bid and Financial Bid through internet in MSTC website www.mstcecommerce.com ^ e-procurement ^PSU/Govt. depts.^ Login under Aryavart Bank ^My menu^ Auction Floor Manager^ live event ^Selection of the live event d) The vendor should allow running JAVA application. This exercise has to be done immediately after opening of Bid floor. Then they have to fill up Common terms/Financial specification and save the same. After that click on the Technical bid. If this application is not run then the vendor will not be able to save/submit his Technical bid. e) After filling the Technical Bid, vendor should click 'save' for recording their Technical bid. Once the same is done, the Financial Bid link becomes active and the same has to be filled up and then vendor should click on "save" to record their Financial bid. Then once both the Technical bid & Financial bid has been saved, the vendor can click on the "Final submission" button to register their bid. f) Vendors are instructed to use Attach Doc button to upload documents. Multiple documents can be uploaded. g) In all cases, vendor should use their own ID and Password along with Digital Signature at the time of submission of their bid. h) During the entire e-tender process, the vendors will remain completely anonymous to one another and also to everybody else. i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above. j) All electronic bids submitted during the e-tender process shall be legally binding on the vendor. Any bid will be considered as the valid bid offered by that vendor and acceptance of the same by the Buyer will form a binding contract between Buyer and the Vendor for execution of supply. k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. l) Bank reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any vendor confirms his acceptance of terms & conditions for the tender.
8	Any order resulting from this tender shall be governed by the terms and conditions mentioned therein.
9	No deviation to the technical and Financial terms & conditions are allowed.
10	The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
11	Vendors are requested to read the vendor guide and see the video in the page www.mstcecommerce.com/eprochome to familiarize them with the system before bidding.

5. TERMS AND CONDITIONS

- The EMD of Rs 1.00 lakh in the form of Demand Draft payable at Lucknow in favour of Aryavart Bank must be submitted in physical form at Bank's Head Office, A-2/46, Vijay Khand, Gomti Nagar, Lucknow -226010 before the last date of submission of technical bid. (MSMEs are exempted for submission of EMDs. The firms are required to submit MSME certificate with Technical Bid in support of seeking exemptions.)



2. The mode of submission of tender is online only, tender submitted in any mode other than specified will not be entertained by the Bank.
3. The participating bidder must be BIS certified.
4. The participating bidder must have an average annual turnover of Rs 30.00 (INR Thirty crore) (strictly in the supplying security equipments) in last three financial years (2018-19, 2019-20 and 2020-21). Certificate from Chartered Accountant must be submitted invariably.
5. The successful bidder must submit a performance bank guarantee of 10% of the amount of the work awarded for a period of two years.
6. The lowest bidder will be evaluated on the basis of unit price of new cash safes quoted by the bidder.
7. The Highest buy back cost of old existing cash safes irrespective of size quoted by the bidder will be decided by the tender committee at the time of opening of financial bid.
8. The bank reserves its right to split the order in the ratio 50:25:25 in case L2 and L3 match the price quoted by L1 bidder. In case L2 or L3 denies to match L1 prices, the opportunity will be given to L4 and so on. In case if only one bidder other than L1 bidder agrees to match L1 prices, the order will be split in the ratio 60:40.
9. The lowest bidder has to match the buyback cost of old existing cash safe.
10. The participating bidder must have an experience of 10 years in supplying security equipment.
11. The OEM and their vendors will not be allowed to participate simultaneously
12. The participating bidder must be the Original Equipment Manufacturers (OEM) with their In-house lock manufacturing facility. Manufacturing License issued by competent authority be submitted as proof thereof.
13. The vendor should have valid BIS license for manufacturing A class 49" cash safes.
14. The firm must not have been blacklisted by any bank, Financial Institution. (An affidavit is to be submitted by the participating firm to this effect.)
15. An affidavit must be submitted by the participating firm agreeing for random testing of their product bought by the bank at the current BIS test house at the cost of Vendor and must agree for bearing the cost of transportation and testing fee and also agree to replace the tested equipment with the new one without any extra cost.
16. The payment of the bills will be made by Head Office, after satisfactory receipt of the goods verified by concerned branch /regional office).
17. The amount to be quoted in figures as well as in words. In case there is any variance in these two rates, the amount; written in words shall be taken as final.
18. All alterations in the tender should be initiated by the authorized signatory. Over writing may invite disqualification of the tender.
19. The rate quoted shall remain **valid up to one year from the date of placing purchase order** No escalation in the rates will be allowed under any circumstances.
20. The rates quoted are F.O.R. at various branches and Regional Offices.
21. In case of any dispute, the matter will be referred to the General Manager, Aryavart Bank. For litigation, if any arising thereof, the competent court (local) alone shall have jurisdiction.
22. Bank reserves the right to accept or reject any or all tender/s without assigning any reasons whatsoever and the said decision shall be final and binding upon the bidders.
23. The bidder/OEM must be the Original Equipment Manufacturer of the Locks used in the aforementioned Safe. (OEM must give a written undertaking on Letterhead and must also give an NOC to the bank for plant visit if needed)
24. The payment will be made after supply, installation of security equipments (subject to confirmation from Regional offices) and after receiving the Performance Bank Guarantee of requisite amount.
25. No advance will be paid to any vendor during supply and installation of security equipments.
26. The OEM and their vendors will not be allowed to participate simultaneously



27. Documents to be uploaded in Technical Bid:
- Latest copy of BIS license.
 - General Profile of the company.
 - Contact Person with their contact numbers and email addresses.
 - Latest copy of requisite certificates.
 - GST certificate.
 - Last three years Balance Sheet 2018-19, 2019-20 and 2020-21. (In case any firm has not finalised the books of account for FY 2020-21, the provisional balance sheet for FY 2020-21 may be submitted duly certified by Chartered Accountants).
 - Letter from Chartered Accountant conveying the average annual turnover of Rs 30.00 crore or above in last three financial years 2018-19, 2019-20 and 2020-21 in specifically security equipments.
 - Purchase Order for establishing 10 years of experience of supplying security equipments to banks.
 - NOC for plant visit.
 - Declaration for testing of the security equipments on the vendors cost.
 - OEM for Locks on company's letter head.
 - Copy of Registration
 - EMD of requisite amount in a sealed envelope super scribed as EMD.
 - Copy of Purchase Order for establishment of the fact that the participating firm has supplied and installed cash safes in last five years in Banks and Financial Institutions.
 - An affidavit as per point no. 14.
 - Signed Annexure-A without any disclosure of commercial price of the product.
 - Certificate of Acceptance as per Annexure B

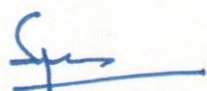
Please note that in case if any of the above listed documents are found not enclosed in the technical bid submitted by the bidders, their bid will be technical disqualified.

Non submission of EMD on or before the last date at Bank's Head Office will result in technical disqualification of the bidder.

28. The bid evaluation committee of Aryavart Bank shall conduct the evaluation on the basis of the submitted Technical Bid. However, Aryavart Bank may seek clarification on the information submitted by the bidder, if required.

(Please note that the above items are to be supplied with BIS label. Only for the equipment where BIS Licenses are not yet issued to any, Manufacturer, the equipment conforming to 'as per IS Standard' will be considered from those manufacturers only whose items are being tested at BIS lab subjected to submission to proper documentary proof and the manufacturer has to assure that BIS certificate is likely to be issued in the near future).

29. The pre-bid meet is scheduled on 05.04.2022 at 11.00 AM, all vendors are requested to attend the pre bid meeting and clarify all their doubts about the specifications and the job. No queries and doubts will be entertained after the pre bid meeting on 05.04.2022.
30. The duly completed tender proposals bids (as per the format given below) must be uploaded on online portal mentioned above on or before the last date of submission of tenders.
31. The tenders will be opened at 03.30 P.M. on 25.04.2022 at Bank's Head office, when all concern may remain present.
32. The bank reserves the right to accept/reject any/all offers without assigning any reason whatsoever.
33. The Bank reserves its rights to split the order in the ratio specified above at its sole discretion.
34. The bank reserves the right to place order batch wise.
35. The Bank reserves the right to increase or decrease the quantity of cash safes.


(General Manager)



ANNEXURE -A

Declaration from the participating firm

I/We certify that financial rates of procuring new cash safes and buy back cost of old existing cash safes have been submitted in Financial Bid section of MSTC Portal.

I / we also declare that the we have submitted our financial bids in the portal.

I/we hereby declare that the above mentioned rates are inclusive of all types of taxes, levies and other charges and are F.O.R at various branches/offices of your Bank.

I also understand that under no circumstances freight charges/installation charges will be paid extra to me.

Signature of the Vendor/Bidder

Seal



Annexure-B

(On company's Letter Head only)

CERTIFICATE OF ACCEPTANCE

"Certified that we have read and understood all the terms and conditions in the Tender Document and that our company/firm, namely, do hereby unconditionally accept all the Term and Conditions set out in the Tender Document and annexures including the penalty clauses therein."

Date:

Signature of Authorised Signatory

Place:

(Name of company/firm)
Seal of Company/firm

