



ग्रामीण बैंक ऑफ आर्यावर्त
GRAMIN BANK OF ARYAVART
RECRUITMENT PROJECT – CRP RRB

IMPORTANT NOTICE

Candidates coming for Pre-Recruitment formalities are advised to download all below given formats from the Bank's website 'www.aryavart-rrb.com' and complete in all respect i.e. duly filled in & signed and arrange all documents (Originals & Attested Photocopies) in following order and to produce the same for verification purpose on the scheduled date/s as advised you through separate letter/s sent by email/speed post:

(* Formats available on Bank's Website)

Sl. No.	List of Documents (Must be arranged in following order)
1	Call letter sent to you for Pre-Recruitment Formalities
2	Printout of Online Application submitted to IBPS with photograph (paste one passport size photograph also)
3	* Duly filled in & signed ' Police Verification Format ' along with pasted two photographs (In two copies)
4	* Duly filled in & signed ' HRMS BIODATA FORM ' with PHOTOGRAPH (In two copies)
5	* Duly filled in & signed ' BIODATA FORM '
6	* Duly filled in & signed ' Dependent's Details ' (In two copies)
7	* Duly filled in & signed ' FORM-2 ' of EPFO (Employees' Provident Fund Organization)
8	* Duly filled in & signed New ' FORM No. 11 (Revised) ' – Declaration form of EPFO, if applicable
9	Experience Certificate as applicable for Scale-II Officers (GBO/IT/Agri./Law/Marketing/Treasury/CA etc. or candidates who previously worked in any institution): This certificate should be invariably on official letter head of previous employer/s duly specifying the Date of Joining, whether confirmed in the services, salary particulars, nature of work handled, date of relieving/discharge with reasons thereof etc. (In two Copies)
10	* Three (03) Character Certificate 1. From Head of Institution last attended/Head of Previous Employer 2. Any Gazetted Officer 3. People's Representative
11	* Two Referee Reports along with their ID proofs of referees
12	* Duly signed and Notarized BOND at Lucknow on Rs. 100/- Non Judicial Stamp Paper with TWO Sureties along with their ID proofs. (1st surety should be father or mother & 2nd from family members i.e. uncle, elder brother etc.) [OS II GBO & Spcl. & I – for GEN/OBC – Rs. 2.00 lakh and for SC/ST/PWD – Rs. 1.00 lakh] [Office Assistant – for GEN/OBC/ExSM – Rs. 1.00 lakh / for SC/ST/PWD – Rs. 0.50 lakh]
13	* Duly filled in & signed Schedule – I : Declaration of Marital Status
14	* Duly filled in & signed Schedule – II : Declaration of Fidelity & Secrecy
15	* Duly filled in & signed Schedule – III : Declaration of Domicile
16	* Duly filled in & signed Mandate for PAIS (Personal Accidental Insurance Scheme)
17	* Duly filled in & signed Request of Preference of 12 Regions for Posting, in descending order
18	Photo Identity Proof in original with self attested photocopy such as PAN card/Passport/Aadhaar/Driving License/Voter's Card/Bank Passbook with photograph.
19	Proper ' Discharge Certificate/Proof of resignation tendered/accepted/No Objection Certificate etc. in ORIGINAL from the present employer in case employed.
20	Domicile Certificate, wherever applicable
21	Proof of Date of Birth



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22	Duly attested all educational Marks Sheets & Certificates for 10th, 12th, Graduation/Post Graduation/Technical/Professional Qualification (each semester wise/year wise/consolidated etc.)
23	Certificate of Computer knowledge/Skills (Certificate in ASP, PHP, C++, Java, VB, VC, OCP etc. for IT Officer Scale II)
24	<u>CASTE/CATEGORY CERTIFICATE:</u> <ul style="list-style-type: none">- Copy of Caste/Category Certificate (Only for SC/ST/OBC/PWD/ExSM category Candidates) on Govt. of India prescribed format.- (OBC Certificate must containing “Not to belong to CREAMY LAYER Clause’ & must be issued on or after 01.01.2017)- (SC/ST/PWD Certificate must be issued on or before 01.07.2017)- (Ex-Serviceman – Military Discharge Certificate/Book & PPO with full service particulars for Ex-Serviceman.)- PWD Certificate (Applicable for Persons with Disabilities) on prescribed format issued by CMO/Competent Authority with not less than 40% disability.
25	Ex-Servicemen (Working) shall produce undertaking that they will be relieved on or before 13-08-2018. If proposed relieving is after 13-08-2018, should not be allowed (Applicable for CRP RRB VI 2017 only)
26	Medical Reports from authorized labs duly verified and signed by Bank’s Panel Doctor available at Bank’s Venue.