



Aryavart Bank

Head Office, A-2/46, Vijay Khand, Gomti Nagar, Lucknow.

(An Undertaking of Govt. of India, U.P. govt. & Bank of India)

Applications are invited for the post of “Concurrent Auditor/s” on contract basis from the retired Officers of our Bank. The details regarding eligibility, emoluments etc. are as under:-

S. No.	Particulars	Details
1.	Name of the Post	: Concurrent Auditor (on purely Contract basis for one year, subject to annual review)
2.	Number of Posts	: 13 Posts
3.	Eligibility Criteria	: i) Retired MMG Scale-III Officer & above of our Bank. ii) There should be 1 year cooling period after retirement i.e. age of the person should be between 61 to 65 years. (As on 30.06.2021) iii) No Vigilance (Major or Minor) or Major nor Vigilance disciplinary proceedings were held against him during the last 10 years of service.
4.	Other desirable qualifications	: Should have good communication skills, having vast knowledge of Banking specifically audit/inspection exposure and experience of Credit.
5.	Emoluments / Remuneration	: Rs. 10000/- (fixed) per month plus GST for Concurrent Audit for one Branch.
6.	Brief job role	: The Concurrent Auditor will conduct the concurrent audit of the branches identified by the Bank for the purpose. He will conduct the audit in respect of verification of Cash transactions, Clearing Transaction, Treasury Operations, Deposits, Advances, LC/BG, House Keeping, credit/Debit Card, Tax deducted at Source (TDS), Inventory, Safe keeping of Security Items, lockers Operations and reporting of frauds, if any.
7.	Procedure of Applying	: The interested retired Officers MMG Scale-III & above of our Bank are required to apply on the prescribed proforma, by taking a printout of the same after downloading.
8.	Last Date of receiving of Application	: The duly filled in application form should be sent to following address through speed post: The General Manager, HR & I.L. Department, Aryavart Bank, Head Office, A-2/46, Vijay Khand, Gomti Nagar, <u>Lucknow-226010</u> The scanned copy of the application may also be mailed to Ho.personnel@gba-rrb.com. The last date of receiving of application at Head Office is 19-06-2021
9.	Selection Procedure	: The Selection of Concurrent Auditor (on purely contract basis for one year subject to annual review) will be made by the selection committee of the Bank.

Annexure-A

Application for the post of Concurrent Auditor on contract basis in Aryavart Bank

- 1- Name of the Applicant :
- 2- Father's name :
- 3- Residential Address :

- 4- Contact No. :
- 5- Date of Birth : 6- Date of retirement :
- 7- Post held at the time of retirement :
- 8- Place of posting at the time of retirement :
 (Full particulars viz. Branch/Office/Deptt. etc.)
- 9- Employee ID of previous employer (RRB) :
- 10- PAN No. : 11- Aadhaar No.:
- 12- Name of RRB and Sponsor Bank :
- 13- Particulars of three posting immediately preceding to retirement:

Affix a passport size Latest photograph and sign across

Sl. No.	Name of Branch / Office	Designation held	Period		Nature of work / job	Major achievement, if any
			From	To		

(Note : please attach copies of relevant proofs viz. retirement particulars, PAN, Aadhaar)

- 14- Details of disciplinary proceedings, if any-
- 15- Brief particular about myself (skills, experiences, achievements, capabilities etc.)

- 16- Declaration- The particulars given herein above are true and correct to the best of my knowledge and belief. I am willing to serve your institution as a Concurrent Auditor on terms and condition as advised by you in this regards. I shall provide you my best services for the betterment and development of your Bank.

Place :
 Date :

(Signature of the Applicant)