



ARYAVART BANK
HEAD OFFICE
A-2/46, VIJAY KHAND, GOMTI NAGAR, LUCKNOW (UP)

-: NOTICE FOR THE CANDIDATES :-

CRP-RRB-IX-2020 (Reserve List) PRE RECRUITMENT FORMALITIES FOR THE POST OF OFFICE ASSISTANT (MULTIPURPOSE)/OFFICER SCALE-I

We are pleased to inform that IBPS has provisionally allotted 320 candidates in Office Assistant (Multipurpose) cadre and 192 candidates in Officer Scale-1 cadre under CRP-RRB-IX-2020 (Reserve List) to our bank.

The list of provisionally allotted candidates along with their scheduled date and time of reporting for pre joining formalities is available on Bank's website (www.aryavart-rrb.com). The letter regarding pre joining formalities will also be e-mailed shortly to the candidates individually on their e-mail ids registered with IBPS. All concerned candidates are advised to report on scheduled date and time for final verification of Certificates/Documents (supported with original) at the address mentioned below:-

Aryavart Bank, Staff Training College, Aryavart Bhawan, 569/20/K-1, Sneh Nagar, Opp. Avadh Hospital, Naharia Chauraha, VIP Road, Lucknow-226005

The candidate's appointment in the Bank will be subject to satisfactory medical report. For that purpose, he/she will have to undergo medical tests / examination at his/her own cost as per Bank's norms. The candidate is therefore required to bring his/her investigation report as required by Bank's doctor for medical examination at the time of reporting and pay the professional fee to the Doctor. Before physical examination by the Doctor, the candidate has to reach to any of the Bank's approved diagnostic centres and show the call letter to them at least two days before scheduled reporting time. The charges payable at the Diagnostic Centre will be Rs.1000. The addresses of **Diagnostic Centres** are as under:-

- ✓ **MDS DIAGNOSTIC PVT. LTD, 2/C-68, AJIT TOWER, VIKAS NAGAR, LUCKNOW-0522-4073155, 07054009911**
- ✓ **INDIRA DIAGNOSTIC CENTRE, First Floor, Indra Deep Complex, Sanjay Gandhi Puram, Faizabad Road, Indira Nagar, Lucknow- Contact No. 7706041643, 7706041644**
- ✓ **INDIRA DIAGNOSTIC CENTRE 2/1, Vijay Khand, Near Mithai wala Chauraha, Gomti Nagar, Lucknow- Contact No. 9235447758**
- ✓ **INDIRA DIAGNOSTIC CENTRE , M-214/215 sector - G, LDA colony , Near Power House Chauraha, Opposite 108 Ambulance office, Kanpur Road, Alambagh, Lucknow- No. 9235432707**
- ✓ **INDIRA DIAGNOSTIC CENTRE B 1/2, Sector J, Near Sangam Chauraha, LDA Stadium Road, Aliganj, Lucknow- Contact No. 9235432681**
- ✓ **INDIRA DIAGNOSTIC CENTRE 311/19, Bata Varanda, Kamla Nehru Marg, Chowk, Lucknow-Contact No. 0522-4063545, 9235447842**

Please note that diagnostic centres of M/s Indira Diagnostic or Chandan Diagnostic centre are also available in various other cities. You may visit the website www.chandan.co.in for addresses as per your convenience and get the investigations done from there. In case of any inconvenience with regard to investigation/medical examination, you may call on 9918101688 or 7651989816.

1. The following documents will have to be produced by the candidate at the time of reporting, **in original as well as one set of self-attested photocopies** along with six passport size photographs, similar as used at the time of 'Online Form' submission.
 - Date of Birth Certificate acceptable to the Bank i.e. High School certificate, and/or Birth certificate issued by a Municipal Authority or district office of the Registrar of Births & Deaths

- All Certificate(s)/Marks Sheets regarding educational qualification viz 10th, 12th, Graduation/Post Graduation (including technical & professional qualification) etc.
 - BIO- DATA Form in **duplicate** (Format available on our Bank's website www.aryavart-rrb.com)
 - HRMS Bio-Data Form in **duplicate** (Format available on our Bank's website www.aryavart-rrb.com)
 - Format of Dependent details in **duplicate** (Format available on our Bank's website www.aryavart-rrb.com)
 - Schedule I,II & III (Format available on our Bank's website www.aryavart-rrb.com)
 - Original certificate of computer qualification with attested Xerox copy, if any.
 - Print out of Call Letter for PRF.
 - Printout of online IBPS Application Form in **two copies**.
 - Final Result Card.
 - Medical Reports in original.
 - Covid Self Declaration Form (Format available on our Bank's website www.aryavart-rrb.com)
 - **Copy of PRAN if already generated.**
 - Original discharge certificate from the previous employer, wherever applicable.
 - Income Tax PAN Card/AADHAR Card/Voter ID/Driving License/Bank Pass Book.
 - **Three Character certificates-** 1. From Head of the Institution last attended or Head of previous employer; 2. From any Gazetted Officer/Bank Manager; 3. From People's representative viz. MP/ MLA/Chairman Nagar Palika or Town Area/Gram Pradhan (Format available on our Bank's website www.aryavart-rrb.com)
 - SC/ST/OBC/EWS/PWD/Ex-Servicemen certificate in **duplicate** prescribed format, wherever applicable (**OBC certificate should invariably contain that the candidate does not belong to 'CREAMY LAYER' section, on Central Govt. Format, issued on or after 01.04.2020 as stated in the letter**)
 - **EWS certificate must be issued for FY 2020-21.**
 - Military Discharge Certificate along with Pension Payment Order and Last Pay Certificate (in case appointment of Ex-Serviceman).
 - **Ex-Serviceman Candidates Specific Period of engagement (SPE) must be completed on or before 20.07.2021.**
 - Certificate for handicapped category wherever applicable, issued by CMO/competent authority stating therein the nature and extent of disability.
 - Referee reports from TWO referees along with ID Proof of Referee on the format available on website www.aryavart-rrb.com.
 - **NO Objection Certificate issued by Present employer, if employed.**
 - **Relieving/Discharge Order (at the time of joining) from present employer, if employed.**
2. Bank will ask for a verification report from Police Authorities of candidate's area for that blank format of Character and antecedents verification report (Application Form) are made available at Bank's website www.aryavart-rrb.com. The candidate will have to fill the forms (in **Duplicate**) & paste his/her recent photographs on the space provided and bring the same with them along with copy of Voter ID/Aadhaar/PAN etc. **PLEASE DO NOT SUBMIT THIS APPLICATION TO POLICE STATION DIRECTLY, THE BANK WILL SEND THE APPLICATION TO THE CONCERNED POLICE AUTHORITIES. CANDIDATES ARE ONLY REQUIRED TO BRING THE DULY FILLED IN APPLICATION FORMS (IN DUPLICATE) WITH THEM.** Please note that in some states, the Police Authorities ask some fee for verification of character and antecedents. In such cases the candidates have to bear the charges for their Police verification.
3. The candidate has to furnish a bond of :-
- Rs. 2,00,000/- (For GEN/OBC/EXS) OR Rs. 1,00,000/- (For SC/ST/PWD) for Officer Scale-I
 - Rs.1,00,000/- (For GEN/OBC/EXS) OR Rs. 50,000/- (For SC/ST/PWD) for Office Assistant (Multipurpose)
- Two sureties out of which one should be father or mother of candidate and the second surety should preferably be a family member of the candidate i.e. uncle, elder brother etc. must **sign on all pages and execute the Bond along with the candidate**, on Rs. 100/- non-judicial stamp paper/e-stamp certified by **NOTARY OF LUCKNOW**. **Please also submit the I.D. Proof of both the sureties.** The matter which is to be typed on the Bond, is available on Bank's website www.aryavart-rrb.com. Please get it neatly typed on Rs. 100/- non-judicial stamp paper/e-stamp and additional papers so required to complete the text and **get it notarized at Lucknow**. Please note that this bond will bind the candidate not to leave/resign/discontinue Bank's service and complete it successfully for a minimum period of

TWO years. In case the candidate leaves the service before two years, he will have to pay the Bank Rs. 2,00,000/-, Rs. 1,00,000/- OR Rs. 50,000/- as per the bond.

4. The candidates are also required to bring Rs. 20,000/- which will be deposited in their names as Short Term Deposit Receipt (SDR) for a period of 90 days. The SDR will be kept under Bank's lien and shall be liable to be forfeited in case the candidate does not join the Bank after receiving the final appointment letter.
5. Please note that the letter sent to the candidate is not an appointment letter and will itself not entitle him/her to an appointment in the Bank. The appointment letter will be issued to the candidate by the competent authority in the Bank after completion of other formalities like verification of original certificates/testimonials, satisfactory medical report, checking the language proficiency of HINDI. The candidate's appointment in the Bank will be subject to verification of character from the two referees/last employer and satisfactory police verification report within a specified period. Please note that the candidate will not be paid any travelling allowance, conveyance, medical examination charges, for journey for reporting or for journey for joining at the place of posting after issuance of appointment letter.
6. The candidates are required to come with full preparedness viz. with their belongings, money to bear the pre recruitment formalities including stay arrangements in Lucknow. After successful completion of pre recruitment formalities as prescribed, bank will issue the appointment cum offer letter by which the candidates will be advised about their reporting region and date of joining. Bank has the sole discretion to post the candidate at any branch/office across the operating area of the Bank and the candidate has to report wherever he/she will be advised to join including remote rural areas. Please note that any request/influence regarding posting will not be entertained.
7. The candidate has to report at scheduled date, time and place to complete the process of joining. NO EXTENSION OR SECOND CHANCE WILL BE PROVIDED. **IN CASE THE CANDIDATE FAILS TO REPORT ON SCHEDULED DATE, IT WILL BE PRESUMED THAT HE/SHE IS FOREGOING THE JOB OF OUR BANK AND THUS HIS/HER CANDIDATURE WILL BE CANCELLED.**

In case of any genuine query, please call us in working days on 07388800798 between 10:30 A.M. to 05:00 P.M. only.

(K. K. SINGH)
ASST. GENERAL MANAGER